

**OFFICE OF THE FEDERAL PUBLIC DEFENDER
NORTHERN DISTRICT OF FLORIDA**

POSITION ANNOUNCEMENT

**CAPITAL HABEAS UNIT
INVESTIGATOR/MITIGATION SPECIALIST**

The Office of the Federal Public Defender for the Northern District of Florida is accepting applications for an Investigator/Mitigation Specialist in the Capital Habeas Unit (“the CHU”), located in Tallahassee, Florida. The position is subject to approval of funding. Multiple investigators/mitigation specialists may be hired from this posting. The CHU represents death-sentenced prisoners in federal habeas corpus proceedings. Salary will be based on experience, consistent with federal rules and regulations.

The ability to gather information; interview witnesses; communicate with clients; and collect, outline, and summarize voluminous documents is critical. Capital defense experience, criminal defense experience, and/or major civil litigation experience is preferred. Knowledge or experience in the mental health or social work fields is especially helpful. Applicants should possess computer skills, strong oral and written communication skills, interpersonal skills, the ability to work well with others in a team-based approach, and the willingness to take direction from the CHU chief and attorneys within the CHU. The position encompasses some paralegal responsibilities. In the end, empathy and dedication to the cause of our clients are essential traits.

The willingness to engage in extensive overnight travel and work non-traditional hours is required, as is a valid driver’s license. Office staff must reside in the general area of Tallahassee, Florida.

Employment is conditioned upon a favorable background check.

The Office of the Federal Public Defender for the Northern District of Florida is an equal opportunity employer. Individuals from minority groups are encouraged to apply.

The Office of the Federal Public Defender for the Northern District of Florida provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and interviewing process, please notify fln_resumes@fd.org. The decision on granting reasonable accommodations will be made on a case by case basis.

Applicants should email a cover letter, resume, and contact information for three references (in .pdf format) to fln_resumes@fd.org. The position will remain open until filled, but early applications are strongly encouraged. Applications will be reviewed on a rolling basis.