Office of the
FEDERAL PUBLIC DEFENDER
NORTHERN DISTRICT OF FLORIDA
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POSITION ANNOUNCEMENT

INVESTIGATOR/MITIGATION SPECIALIST – CAPITAL HABEAS UNIT

Posted: November 10, 2026

Closing Date: Applications will be considered on a rolling basis.

The Office of the Federal Public Defender for the Northern District of Florida is accepting applications for an Investigator/Mitigation Specialist in the Capital Habeas Unit ("the CHU"), in Tallahassee, Florida. The CHU represents state death-sentenced prisoners in federal habeas corpus proceedings.

About Us: Our office is based in Tallahassee, the capital of Florida, and home to the Florida State University Seminoles and the Florida A&M University Rattlers. The Capital City has something for everyone, whether it be the annual North Florida Fair, nature trails, breweries, state parks, museums, college football, and more. We're home to two of the largest literary and Shakespeare festivals in the south, as well as the historic Railroad Square District, a WWII-era industrial warehouse park turned art district. Railroad Square Art District hosts the First Friday Monthly Festival, an opportunity for Tallahasseeans to explore art galleries, thrift, vintage, book and antique stores, and indulge in live music and food. You'll find that the Capital City affords a small town feel within a vibrant city.

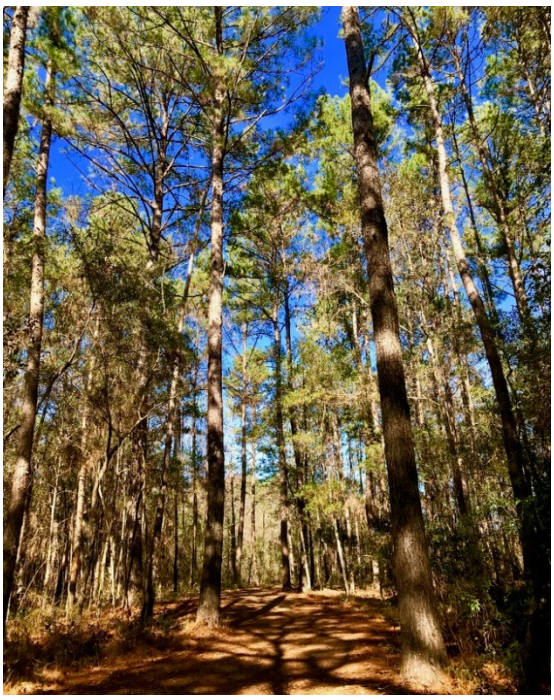




The Capital City is a short drive away from several beaches including St. George Island, which was recently awarded "Best Beach in the U.S.", St. Andrews State Park, Shell Island Beach, Bald Point State Park, and St. Marks National Wildlife Refuge. Our unique location in the Florida Panhandle allows Tallahasseeans access to various gems including seafood festivals, holiday festivals, pumpkin patches, theme parks, natural springs, and ghost tours. We are less than a four-hour drive south to Universal Studios and Disney World, and only a four-hour drive north to Atlanta. From college students, to working twenty-somethings, to settled families, Tallahassee is a place where anyone can find community.

CHU Values: We value serving our clients through skilled collaboration, compassionate advocacy, and creativity. We value having a staff that reflects the community we are serving and encourage people from diverse backgrounds to apply. We value working with resiliency, initiative, and enthusiasm. We recognize that we cannot serve the distinct needs of our clients without assembling a diverse team of dedicated professionals who work and advocate collaboratively on

their behalf. We welcome applicants of any race, color, religion, ethnicity, national origin, sexual orientation, gender, gender identity or expression, disability, age, and status. We are committed to ensuring an inclusive and equitable workplace.



Job Description: The Investigator/Mitigation Specialist is an integral part of a team of attorneys and support staff assigned to each case. Duties include the ability to gather information; locate witnesses; interview witnesses; prepare comprehensive written reports; request records; testify in court; communicate with clients; and collect, outline, and summarize voluminous documents.

Requirements: Applicants must be a United States citizen or eligible to work in the United States. Applicants should possess computer skills, strong oral and written communication skills, interpersonal skills, and the ability to work well with others. In the end, empathy and dedication to the cause of our clients are essential traits. The willingness to engage in overnight travel and work long and non-traditional hours is required, as is a valid driver's license.

Salary and Benefits: Salary is commensurate with experience and qualifications. This position comes with federal employee benefits, including health and life insurance and the Federal Employees Retirement System (FERS) pension, Social Security, and a Thrift Savings Plan. We observe Federal holidays and provide generous annual and personal leave. Salary is payable only by Electronic Funds Transfer (direct deposit).



Application Process: To apply for the Investigator/Mitigation Specialist position, applicants should email a cover letter, resume, and three references **in .pdf format** to FLN_Resumes@fd.org. The email subject should be as follows: CHU Investigator/Mitigation Specialist Application.

The Office of the Federal Public Defender for the Northern District of Florida provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and interviewing process, please notify fln_resumes@fd.org. The decision on granting reasonable accommodations will be made on a case-by-case basis.

Employment is conditioned upon a favorable background check. The position is subject to approval of funding.

The Federal Public Defender for the Northern District of Florida is an equal opportunity employer. Individuals from minority groups are encouraged to apply.

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